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Planning - Series 0000

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Planning Process

The superintendent, in consultation with the board, is authorized to appoint the planning team. A broad spectrum of community and educational leaders will constitute the team. A chair for the team will be selected by the superintendent in consultation with the board. The team will establish a schedule of planning meetings.

The team continues to oversee implementation of the plan over time. Vacancies are filled by the superintendent on the advice of the chair and in consultation with the board.

- A. Strategic Planning:** A series of planning sessions shall be held over the course of six months on dates established by the team. The process will conclude with a draft plan. The plan will be submitted to the board for review, amendment and adoption following a public hearing. The strategic plan adopted by the board will be incorporated in the district's official policies.
- B. Strategic Management and Implementation:** The management and implementation phase of the planning process is primarily the responsibility of the administration. The district may utilize action planning task forces comprised of community members and staff to develop detailed plans to accomplish the goals of the plan. If developed, action plans will be reviewed by the board, and if adopted, codified in the district's official policies. The superintendent is authorized to appoint the action planning task forces.
- C. Strategic Annual Refocusing Meeting:** Prior to June 1st of each year the leadership team will report to the board in a public meeting on the implementation of the plan and recommend changes that may be necessary or beneficial. The board, in consultation with the superintendent, will review the progress of the plan, and consider amendments and changes in priorities in the plan in terms of changed and changing circumstances. Proposed amendments to components of the plan shall be considered by the board following a public hearing on the merits of the proposed amendments.

Management Resource:

Policy News, February 2012

Planning Model Policies (Series 0000)
Updated

Adoption Date: 02.15.93
Hockinson School District
Revised: 05.24.11; 06.25.12

Planning Process

Planning Team

Developing the vision, mission, beliefs and planning process' Team Selection - Because selection of the planning team involves the entire community, the superintendent, in consultation with the board, will choose a representative membership including representatives from the general community (parents, patrons, interest group representatives and business leaders) as well as, staff, board members and students. The superintendent, in consultation with the board will choose the chair, establish a meeting schedule, and oversee the process. Over the course of the scheduled meetings, the team will develop a draft plan.

Action Planning Task Forces

The action planning task forces develop the action plans that govern the implementation of the district's plan. The planning team nominates people for selection by the superintendent to serve on action planning task forces.

Vision Statement

Our vision is to inspire all to live with strong core values, to become competent, responsible learners, independent thinkers, and positive contributors to our changing world. We are preparing all students for lifelong success.

**Adoption Date: 06.25.12
Hockinson School District
Revised:**

Mission

The Mission of Hockinson School District is:

- To collaborate toward our common purpose
- To challenge our assumptions by continually evaluating and improving
- To use effective and relevant instructional practices to improve student learning
- To maximize available resources
- To help everyone in the organization to become the best at what they do
- To provide a safe and healthy environment
- To raise awareness and encourage the community to become active participants

Strategic Plan

Strategic Objective - instruction:

Utilize data teams to guide and improve instruction to meet the learning needs of all students.

Desired Outcomes (Action Items):

- Powerful teaching and learning
- Standards—narrow down focus - implementation of Common Core Standards
- Create systemic Data Teams
- Formative and Summative Assessments including consistent data
- Professional Development - next steps
- Interventions
- Curriculum materials adoption cycle

Steps	Actions to reach the outcome	Timeline
1	Common Core Standards Implementation (Reading/Math/Writing/Science)	On-going
1	Instructional framework Charlotte Danielson's Implementation TPEP (Teacher Principal Evaluation Pilot)	On-going
2	Development of Data Teams Implementation of (PLCs, PBIS, etc)	On-going
2	Data Dashboards	Focus for 2014-15
3	RTI (Tier 1 focus on Core, Tier II and III specific academic interventions)	Focus for 2014-15
Foundational	Curriculum Adoption cycle	Every year
Foundational	Professional Development (PBIS, TPEP, RTI, Math Science, Title 1, etc)	Every year

Strategic Objective - Fiscal:

Support our vision through fiscal responsibility by maximizing revenues and managing expenses.

Desired Outcomes (Action items):

- Prioritize expenditures, maximize revenues and resources
- Anticipate future revenues and expenditures

Steps	Actions to reach the outcome	Timeline
1	Research revenue sources (i.e. grants, advertising, etc.)	On-going
1	Develop prioritization process for expenditures	On-going
2	Human resources inventory (use in-house experts 1 st Local experts 2 rd)	On-going

Foundational	Levy/Bonds	Focus for 2014-15
Foundational	Maintain reserve per Board Policy	Per policy

Strategic Objective - Technology:

Utilize the technology scope and sequence with the primary purpose of supporting student achievement.

Desired Outcomes (Action Items):

- Develop the technology scope and sequence - what are kids expected to do; improve student learning
- Find available, relevant and cost efficient resources (i.e. cheaper, Google Docs paint.net)

Steps	Who is involved	Timeline
1	Develop tech scope and sequence	On-going
2	Ed Tech (i.e. procedures, list, available resources)	On-going
3	Data Dashboard Support	Focus for 2014-15
Foundational	Tech Maintenance	On-going
Foundational	Update Tech Plan	On-going

Strategic Objective - Facilities/Safety:

Provide and maintain facilities that support learning and ensure safety.

Desired Outcomes (Action Items):

- Update Facilities Plan - demographics changing, know where to direct resources (i.e. fields, paint, etc.), community interest to help (i.e. workers, money)
- Update Security / Safety Plan - common emergency plans, radios, cameras, evacuations. Safe Schools- use other districts (i.e. Evergreen)

Steps	Actions to reach the outcome	Timeline
1	Update Facilities Plan	On-going
2	Update Safety / Security Plan	Focus for 2014-15
2	Volunteer/Partnership (Gifting policy)	
3	Facilities Use	2013-14

Strategic Objective - Community/Communication:

Engage with our citizens through positive communication and outreach.

Desired Outcomes (Action Steps):

- Communication: Newsletters, media, community education, etc.
- Community Outreach: Foundation, Coalition, PWT, Boosters, volunteers, businesses, etc.

Steps	Actions to reach the outcome	Timeline
1	Communication Plan Implementation of a District Communications	Focus for 2014-15
1	Community Outreach	Focus for 2014-15

ADDITIONAL DISTRICT-WIDE SUPPORTS

The Hockinson School District Office will provide service and support with integrity and respect to ensure student success.

Service: Education, communication, action
Integrity/Respect: Honesty, accountability, communication

Adoption Date: 06.25.12
Hockinson School District
Revised: