



HOCKINSON SCHOOL DISTRICT

Preparing all students for lifelong success

DISTRICT BOARD OF DIRECTORS

WORK SESSION

AUGUST 8, 2022

6:00PM - 8:00PM

LOCATION: ZOOM

COMMUNITY MEMBERS: PLEASE CHECK THE HSD WEBSITE [HERE](#)
"UPCOMING EVENTS" FOR A LINK TO JOIN THE ZOOM MEETING

MINUTES

6:00 P.M. BOARD MEETING/CALL TO ORDER

A. ESTABLISH QUORUM

AT 6:03 PM STEVE MARSHALL INTRODUCED THE SCHOOL BOARD TO JENNIFER SAWYER, HSD TEACHING AND LEARNING COORDINATOR. SHE REVIEWED A DRAFT OF THE UPWARD TOGETHER DOCUMENT. AT THE END OF HER PRESENTATION, GORDON SMITH COMMENTED ON THE IMPORTANCE OF COMMON PROFESSIONAL DEVELOPMENT OPPORTUNITIES. PATRICK CARTER AFFIRMED THE GOALS OF THE UPWARD TOGETHER INITIATIVE AND GREG GOSPE EMPHASIZED THE IMPORTANT ROLE PARENTS PLAY IN CREATING A HIGH QUALITY EDUCATION.

II. 2022-23 CALENDAR-AT-A-GLANCE

MR. CARTER, MR. SMITH, AND MR. GOSPE ALL VERBALIZED THEIR APPROVAL OF THE LONGITUDINAL GRAPHIC FORMAT.

III. LEGISLATIVE VISIT RECAP

TERESA SHARED THAT SHE, MR. OLSON, AND MR. MARSHALL MET WITH REP. HARRIS ON AUGUST 4. THE FOUR TOURED HSD FACILITIES AND COVERED A VARIETY OF TOPICS. MR. OLSON SHARED THAT REP. HARRIS SAID THAT HE OFTEN HEARS COMPLAINTS ABOUT SCHOOLS, INCLUDING THE HSD. HARRIS APPRECIATED THAT WE HIGHLIGHTED POSITIVES AND SHOWED MANY IN PERSON. MR. MARSHALL INFORMED THE BOARD THAT HE WOULD BE MEETING WITH SENATOR LYNDA WILSON TOMORROW, AUGUST 9 AND EXTENDED AN OPEN INVITATION TO ALL BOARD MEMBERS SHOULD THEIR SCHEDULES OPEN.

IV. BOARD PROTOCOLS - DISCUSSION

Steven Marshall, Superintendent

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ONE AREA THAT WAS POINTED TO WAS EFFECTIVE RELATIONSHIPS BETWEEN THE BOARD AND SUPERINTENDENT - AND VICE VERSA - AND THE BOARD AND COMMUNITY. MR. GOSPE REFERRED TO THE PROTOCOLS AS A PLAYBOOK. MR. GOSPE SPOKE TO THE IMPORTANCE OF ENSURING THAT THE SOUND AND VISUAL QUALITY OF OUR ZOOM MEETINGS ARE OF HIGH QUALITY TO KEEP OUR PUBLIC INVOLVED.

MR. OLSON MENTIONED THAT IT MIGHT BE HELPFUL TO MAKE A CLARIFICATION UNDER THE "LEADERSHIP ROLES" SECTION. SPECIFICALLY, IT WAS SUGGESTED THAT WE ADD LANGUAGE THAT SPEAKS TO THE BOARD AND SUPERINTENDENT'S RESPONSIBILITY OF ACTING WITHIN THE SCOPE OF STATE AND FEDERAL LAW.

MR. OLSON REQUESTED THAT THE BOARD DISCUSS PROCEDURES RELATING TO RESPONDING TO PUBLIC INQUIRIES, COMPLAINTS, AND REQUESTS FOR INFORMATION. MULTIPLE BOARD MEMBERS TALKED ABOUT A TIMELINE FOR REPLIES. MR. OLSON SPOKE TO THE VALUE OF PROVIDING A NOTIFICATION OF A MEETING WITH A PATRON AND SUMMARY OF ANY SUBSTANTIAL CONVERSATION TO THE REST OF THE SCHOOL BOARD. MRS. VANNATTA MENTIONED OTHER CONSIDERATIONS, INCLUDING PRIVACY.

MR. OLSON UNDERScoreD THE IMPORTANCE OF RESPONDING "ALL USER" TO A GROUP MESSAGE, WHETHER THAT RESPONSE IS A DIRECT CARBON COPY OR A RECAP.

MR. CARTER EXPRESSED THAT COMMUNICATION RESPONSIBILITIES SHOULD BE CONSISTENT BECAUSE INTERACTING WITH THE COMMUNITY IS SO IMPORTANT.

MR. OLSON SUGGESTED THE BOARD CONSIDER ADDING LANGUAGE IN THIS SECTION: BOARD MEMBERS WILL ASSIST IN RESPONDING TO THE CONCERNS OF THE PUBLIC SO THIS IS NOT THE SOLE RESPONSIBILITY OF THE SUPERINTENDENT.

MR. CARTER POINTED OUT LANGUAGE REGARDING MEETING LENGTH AND A GOAL OF A 24 HOUR RESPONSE TIME TO EMAILS.

MR. OLSON RELAYED A CONCERN SO PARTICIPANTS CAN ACCESS BOARD DOCUMENTS AND MATERIALS. AS MUCH AS POSSIBLE, HE WOULD LIKE DOCUMENTS UNDER BOARD CONSIDERATION TO BE VIEWABLE TO THE PUBLIC. THIS TRANSPARENCY, HE SAID, WOULD GO A LONG WAY IN BUILDING TRUST WITH THE COMMUNITY.

AT 7:21, MR. CARTER SUGGESTED THAT HE AND SUPERINTENDENT MARSHALL FOLLOW UP ON THIS DISCUSSION BY REVISING THESE PROTOCOLS.

GOSPE SUGGESTED THAT WE LOOK TO ADD BOARD PROTOCOLS TO OUR WEBSITE AND POSSIBLY MEETING LINKS.

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IN RESPONSE TO SUPERINTENDENT MARSHALL AFFIRMING THE INTENT TO HAVE HIM AND MR. CARTER UPDATE THIS DOCUMENT, MR. CARTER REPLIED THAT HE RECOGNIZED THE VALUE OF HAVING TWO BOARD MEMBERS INVOLVED IN THE REVISION AND UPDATING OF THESE STANDARD OPERATING PROCEDURES.

MR. CARTER SUGGESTED THAT A MEETING BE SCHEDULED SOON SO THE BOARD COULD REVIEW AND APPROVE AT THE SEPT. WORK SESSION.

V. PREVIEW OF 2022 LEARNING IMPROVEMENT DAYS

SUPERINTENDENT MARSHALL CONFIRMED THAT THE NEXT REGULAR BOARD MEETING WOULD TAKE PLACE AT THE HOCKINSON COMMUNITY CENTER. HE ALSO INVITED BOARD MEMBERS TO THE AUG. 23 LEARNING IMPROVEMENT DAY AT HOCKINSON HIGH SCHOOL. BOARD CHAIR PATRICK CARTER COMMITTED TO ATTENDING.

VI. ADJOURNMENT

A. CLOSE OF MEETING. MR. CARTER ADJOURNED THE WORK SESSION AT 7:52 PM.

Steve Marshall

8/31/2022

Steve Marshall, Superintendent

Patrick Carter

8/30/2022

Patrick Carter, Board Chair

Steven Marshall, Superintendent

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