



# HOCKINSON SCHOOL DISTRICT

*Preparing all students for lifelong success*

DISTRICT BOARD OF DIRECTORS

REGULAR BOARD MEETING

JULY 25, 2022

6:00 PM BUDGET HEARING &

REGULAR BOARD MEETING TO FOLLOW

LOCATION: HHS LIBRARY & ZOOM

COMMUNITY MEMBERS: PLEASE CHECK THE HSD WEBSITE [HERE](#)

"UPCOMING EVENTS" FOR A LINK TO JOIN THE ZOOM MEETING

## MINUTES

- I. **6:00 P.M. BUDGET HEARING** - *OPENED MEETING AT 6:00 PM, OPPORTUNITY FOR THE PUBLIC TO COMMENT ON THE BUDGET. PATRICK CARTER STATED THAT WE WOULD FOLLOW REGULAR PUBLIC COMMENT PROCEDURES. NO PUBLIC COMMENTS WERE MADE.*

A. PUBLIC COMMENT

II. **BOARD MEETING/CALL TO ORDER**

A. ESTABLISH QUORUM

*PATRICK CARTER & DAVE OLSON JOINED VIRTUALLY*

*GORDON SMITH & TERESA VANNATTA JOINED IN-PERSON*

B. LAND ACKNOWLEDGEMENT

*READ BY TERESA VANNATTA: It is vital to honor those who came before us and acknowledge the long history of what is now southwest Washington State. This area has been home to ancestors of the Cowlitz Indian Tribe for thousands of years. The land, with its rich resources, enabled the Cowlitz People to flourish, and they stewarded the land with their traditional culture. Today we must appreciate the persistence of the Cowlitz People and the important role they play in our region as together we steward the land for all our descendants.*

C. PLEDGE OF ALLEGIANCE

III. **APPROVAL OF THE AGENDA**

*DAVE OLSON NOTED THERE IS A TYPO ON THE RESOLUTION, THIS WILL BE NOTED WHEN WE GET TO ACTION ON THE AGENDA.*

*GORDON SMITH MADE A MOTION TO APPROVE THE AGENDA AND TERESA VANNATTA SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.*

IV. **COMMUNICATIONS**

A. WELCOME COMMUNITY MEMBERS

*PATRICK CARTER WELCOMED EVERYONE TO THE MEETING*

B. EXCUSE ANY ABSENT BOARD MEMBER

*PATRICK CARTER REPORTED THAT GREG GOSPE ASKED TO BE EXCUSED FROM TONIGHT'S MEETING. PATRICK CARTER ASKED FOR A MOTION TO BE MADE TO EXCUSE GREG. MOTION WAS MADE BY DAVE OLSON AND WAS SECONDED BY GORDON SMITH. ALL MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.*

C. HSD RECOGNITION

1. DISTRICT OFFICE AND OPERATIONS STAFF
2. HOCKINSON MAIN STREET TEAM & 2022 BLUEBERRY FESTIVAL

D. REPORTS

1. SUPERINTENDENT, STEVE MARSHALL

**HSD Summer Projects:** *In education, summer is associated with vacation. However, when it comes to our facilities and fields, it is an opportunity to focus on summer projects. So far, these have included the inspection and repair of bleachers district-wide, the repair of a broken water line at HHS, finishing of gym floors, and the painting of the HHS scorer's booth (100% donated by Greenwood Painting). A full review of summer projects will be shared in late August.*

**New Hires:** *School districts have had a lot of turnover in personnel during the pandemic and the HSD is part of the trend. We have had a succession of business services and communications liaisons. I am pleased to welcome two great additions to the HSD in these roles: Aaron Villanueva and Justine Hanrahan. Aaron comes to us from the ESD where he was a Fiscal Coordinator for many years and Justine supports us from the ESD but her most recent job was working communications for the National Park Service. I would also like to welcome Jennifer Sawyer as our Teaching & Learning Coordinator. Jennifer will be helping us with new teacher induction, staff development, and other responsibilities. Jennifer will be working at the district office.*

**2022 Blueberry Festival:** *The HSD partnered with the Hockinson Main Street Team to organize the third - and definitely the best attended - Hockinson Blueberry Festival. This event is designed to bring the Hockinson community together and raise the profile of our area's farms, which this year specifically included blueberry, flower, honey, and lavender farms. It met its objectives and with the interest generated by new activities like a blueberry baking contest and a pie eating contest, we expect bigger and better attendance and offerings in 2023. We are also coordinating a blueberry gleaning event in August; blueberries gleaned will be used in the HSD breakfast and lunch program.*

**COVID Update:** *At this time, there actually is no update in terms of new requirements for the 2022-23 school. Guidance from the Washington Department of Health is expected to be released to schools at some point during the first week of August. We have been told that the practices will remain similar to those this past spring, including: If a student or staff is symptomatic they are out of school for 10 days or take a COVID test and symptoms improve, which most everyone opted for this spring. However, because infections are increasing (178.3 infections and 9.4 COVID hospitalizations per 100,000 currently in Clark County) there is a possibility that additional measures could be required before the start of the school year on September 6.*

**School Safety:** *The HSD just purchased supplies for 110 classroom safety buckets and 10 trauma kits. We hope these supplies will never be used, but a major component of school safety is preparedness and these supplies will enable staff to respond to an array of emergencies ranging from a student or staff injury, a disaster situation, to shelter-in-place.*

**OSPI Tech Grant:** *The 659 new Chromebooks purchased through this grant have been unpacked and put in protective cases. Most of these Chromebooks have been put into 23 storage carts/charging stations (acquired for free via a surplus sale) that will be deployed at HHES, which will*

**Steven Marshall, Superintendent**

bring K-5 to 1 device:1 student. The grant also covered the purchase of 36 new internet access points at HHS, which had the oldest wireless network in the HSD.

**Credit Recovery:** HHS offered a credit recovery opportunity so students could regain any credits lost during the pandemic. 45 students participated in this program and they successfully completed 68 courses. This program ended this past Friday, July 22.

**HHES Summer Library Program:** We are approaching the final two Wednesdays of our summer library program - this Wednesday, July 27 and next Wednesday, August 3. On these days the HHES Library is open from 9 am - 1 pm for book check out.

2. LEGISLATIVE UPDATE

*SUPERINTENDENT MARSHALL REPORTED THAT JULIE PASO HAS SET UP TWO REPRESENTATIVE VISIT'S. PAUL HARRIS WILL VISIT HSD ON 8/4/22 AND LYNDA WILSON WILL VISIT HSD ON 8/9/22. DAVE OLSON WILL ATTEND THE VISIT ON AUGUST 4, POSSIBLY TERESA VANNATTA ALSO. PATRICK CARTER WILL BE ABLE TO ATTEND ON AUGUST 9.*

E. COMMUNITY INPUT ON AGENDA OR COMMENTS

PUBLIC COMMENT IS WELCOME. LIMITED TO 2 MINUTES PER PERSON FOR A TOTAL OF 30 MINUTES MAXIMUM, SO THAT THE PLANNED BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER. ZOOM SOFTWARE WILL BE USED TO RECEIVE PUBLIC COMMENT. PLEASE REVIEW POLICY 1400 MEETING CONDUCT, ORDER OF BUSINESS & QUORUM. THE BOARD ALSO REMINDS PARTICIPANTS TO TREAT EACH OTHER WITH COURTESY, HONESTY AND RESPECT. LISTEN WILLINGLY TO EACH OTHER, EVEN WHEN OPINIONS DIFFER. SHARE ACCURATE INFORMATION. HONOR THE DISTRICT'S POLICIES TO PROMOTE CONSISTENCY AND SAFETY. RESPECT EACH OTHER'S TIME BY ADHERING TO THE TIME LIMIT. THANK YOU.

*PUBLIC COMMENTS MADE BY:  
AMY CURTIS  
BILL ELING*

V. APPROVAL OF THE CONSENT AGENDA

*PATRICK CARTER ASKED FOR A MOTION TO APPROVE THE CONSENT AGENDA. MOTION WAS MADE BY DAVE OLSON, AND SECONDED BY TERESA VANNATTA. ALL MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.*

A. JULY 2022 VOUCHERS

|                     |                     |             |
|---------------------|---------------------|-------------|
| 1. GENERAL FUND ACH | 212200406-212200419 | \$3,947.18  |
| 2. GENERAL FUND ACH | 212200421-212200423 | \$1,109.64  |
| 3. GENERAL FUND ACH | 212200424-212200425 | \$77.57     |
| 4. ASB ACH          | 212200420-212200420 | \$40.64     |
| 5. GENERAL FUND     | 98711-98725         | \$21,842.92 |
| 6. ASB              | 11412-11412         | \$1,129.22  |

**Steven Marshall, Superintendent**

|                          |                                    |                          |
|--------------------------|------------------------------------|--------------------------|
| 7. GENERAL FUND          | 98710-98710                        | \$17,213.75              |
| 8. GENERAL FUND          | 98726-98726                        | \$540.75                 |
| 9. GENERAL FUND ACH      | 212200437-212200437                | \$472.50                 |
| 10. GENERAL FUND         | 98785-98785                        | \$91.55                  |
| 11. GENERAL FUND         | 98734-98784<br>VOIDS/CANCELLATIONS | \$157,834.40<br>\$280.00 |
| 12. CAPITAL PROJECTS     | 5041-5041                          | \$1,662.50               |
| 13. ASB                  | 11413-11417                        | \$1,210.40               |
| 14. GENERAL FUND PREPAID | 98727-98733                        | \$96,222.81              |
| 15. GENERAL FUND ACH     | 212200426-212200435                | \$40,591.64              |
| 16. COMP TAX ACH         | 212200436-212200436                | \$1,221.86               |
| 17. GENERAL FUND ACH     | 212200438-212200438                | \$101,571.66             |
| 18. GENERAL FUND         | 98807-98808                        | \$7,170.77               |
| JULY ESTIMATED PAYROLL   | \$1,800,000.00                     |                          |

**B. BUDGET**

1. JUNE BUDGET STATUS REPORT

**C. APPROVAL OF PREVIOUS MONTHS BOARD MINUTES**

1. JUNE 28, 2022
2. JULY 21, 2022

**D. HSD CREDIT HOLDERS APPROVAL/REMOVALS**

1. REMOVE KIM NOAH FROM IQ ACCOUNT
2. ADD AARON VILLANUEVA TO IQ ACCOUNT

**E. PERSONNEL**

1. ADMINISTRATIVE NEW HIRES

- A) JENNIFER SAWYER, EFF. 8/1/22. TEACHING & LEARNING COORDINATOR, DO
- B) CALEB MILLAY, EFF. 7/1/22, HVA/SUMMER/COVID MANAGER-JULY 2022

2. CERTIFICATED NEW HIRES

- A) KYLIE SMITH, EFF. 8/31/22, HHES TEACHER, GRADE 5
- B) KYLE EBERSOLE, EFF. 8/31/22, SCHOOL PSYCHOLOGIST, 1.0 FTE
- C) EIRIK Huset, EFF. 8/31/22, CTE WOODSHOP, 1.0 FTE, NON-CONTINUING
- D) TRACY TURNER, EFF. 8/31/22, CTE BUSINESS EDUCATION, .7 FTE, NON-CONTINUING

3. CLASSIFIED NEW HIRES

- A) SHARON OWEN, EFF. 5/9/22, ACCOUNTING CLERK, .5 FTE, DO

**Steven Marshall, Superintendent**

- b) DENNIS COMBS (PROMOTION), EFF. 7/1/22, LEAD CUSTODIAN HHES
      - c) MARIA MENDOZA, EFF. 7/29/22, CUSTODIAN, HMS
    - 4. RETIREMENTS/RESIGNATIONS
      - a) MOLLYANN CALLEN, EFF. 8/30/22, TEACHER (SCIENCE) HMS
    - 5. NON-RENEWAL
      - a) PETER SEGURA, EFF. 6/30/22, BOOKKEEPER, HHS
    - 6. EXTRACURRICULAR RESIGNATIONS/NON-RENEWAL
      - a) BRUCE TEDDER, NR, EFF. IMMEDIATELY, HHS BOYS GOLF
      - b) AMY RAILSBACK, RESIGNATION, EFF. IMMEDIATELY, JV CHEER (FALL/WINTER)
      - c) JESSICA STECHER, RESIGNATION, EFF. IMMEDIATELY, HMS CROSS COUNTRY
      - d) ROBERT GLAFKA, RESIGNATION, EFF. 6/16/22, HHS WRESTLING ASST. COACH
      - e) BRYON RUSH, RESIGNATION, EFF. 7/19/22, HHS WRESTLING COACH
  - F. 2022 - 2023 NON-REPRESENTED CLASSIFIED COMPENSATION RATE
  - G. CONTRACT APPROVAL
    - 1. SPECIAL EDUCATION DEPARTMENT
      - a) LAUREN JACKSON SLP, AMN HEALTHCARE, HHS & HSD PRESCHOOL SLP, 183 DAYS, 7.5 HOURS PER DAY, BILL RATE \$80.00 FOR A TOTAL OF \$109,800.00.

**VI. DISCUSSION ITEMS**

- A. BUDGET STATUS UPDATE
  - AARON VILLANUEVA GAVE A BUDGET UPDATE VIA A SLIDE PRESENTATION*
- B. CALENDAR AT A GLANCE

**VII. ACTION ITEMS**

- A. ADOPT 2022-2023 BUDGET RESOLUTION 22-23-01
  - SUPERINTENDENT MARSHALL READ THE RESOLUTION ALOUD. HE NOTED THE TYPO OF 21-22, AARON AGREED THIS WAS A TYPO AND SHOULD HAVE BEEN 22-23. THIS TYPO WILL BE CHANGED. PATRICK CARTER DID A ROLL CALL TO MAKE SURE ALL BOARD MEMBERS WERE AWARE THAT APPROVAL OF THIS RESOLUTION IS FOR THE 22-23 BUDGET (TYPO WILL BE CHANGED BEFORE SIGNED), ALL BOARD MEMBERS VERBALLY ANSWERED YES, THEY AGREED THEY KNEW THIS WAS INDEED THE 22-23 BUDGET APPROVAL.*
  - PATRICK CARTER ASKED FOR A MOTION TO APPROVE THE 22-23 BUDGET RESOLUTION. GORDON SMITH MADE A MOTION TO APPROVE RESOLUTION 22-23-01 AND TERESA VANNATTA SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.*
- B. SUBSEQUENT RESOLUTION PER RESOLUTION 21-22-07, AUTHORIZING THE USE OF FUND BALANCE COMMITTED FOR BUILDING MAINTENANCE PROJECTS
  - SUPERINTENDENT MARSHALL READ THE SUBSEQUENT RESOLUTION PER RESOLUTION 21-22-07. ONE TYPO TO FIX IN THE SPELLING OF THEREFORE. PATRICK CARTER ASKED FOR A MOTION TO APPROVE THIS RESOLUTION PER THE FIXED TYPO. PATRICK CARTER ASKED FOR A MOTION TO APPROVE THE SUBSEQUENT RESOLUTION PER RESOLUTION 21-22-07. MOTION WAS MADE BY DAVE OLSON AND SECONDED BY GORDON SMITH. ALL MEMBERS PRESENT VOTED IN FAVOR. MOTION CARRIED.*

**Steven Marshall, Superintendent**

**VIII. ADJOURNMENT**

- A. NEXT SCHOOL BOARD MEETING
  - 1. WORK SESSION, AUGUST 8, 2022
- B. ITEMS FOR NEXT AGENDA
- C. DOCUSIGN DOCUMENTS
- D. CLOSE OF MEETING

*PATRICK CARTER ADJOURNED THE MEETING AT 7:01 PM*

*Steve Marshall*

8/31/2022

---

STEVE MARSHALL, SUPERINTENDENT

*Patrick Carter*

8/30/2022

---

PATRICK CARTER, BOARD CHAIR

**Steven Marshall, Superintendent**

17912 NE 159<sup>th</sup> Street, Brush Prairie, WA 98606 • Tel: 360.448.6400 • Fax: 360.448.6409 • www.hocksd.org